

SMS Consent Form

Version 1.0 | Date Last Modified: 04.29.2026 | Author: D Street Operations / IPS★ITCS

Form

SMS Consent Form

D Street Tool Room SMS Notification Program

April 2026

Program Name

D Street Tool Room SMS Notifications, operated by D Street Operations, a division of The IPS Group (IPS★ITCS).

Purpose of This Form

This form documents your voluntary, written consent to receive SMS (text message) communications from D Street Operations / IPS★ITCS as part of the D Street Tool Room SMS Notification Program. Please read the disclosures below carefully before signing.

Types of Messages You Will Receive

By providing your consent, you will receive SMS messages of the following types:

- Shift-end reminders listing the company tools and equipment you currently have checked out, sent approximately 30 minutes before the end of your scheduled shift.
- Overdue return alerts notifying you when checked-out tools have not been returned by their expected return date.
- Confirmation messages acknowledging successful tool checkout and check-in.
- Operational notifications related to the tool room (such as equipment recalls or safety advisories).

Messages are operational and informational only. You will not receive marketing or promotional content.

Message Frequency

You may receive up to four (4) messages per day. Most days you will receive zero to two messages, and you will not receive messages on days you do not have tools checked out.

Message and Data Rates

Message and data rates may apply. D Street Operations and IPS★ITCS do not charge you for these messages, but standard messaging and data rates from your mobile carrier may apply depending on your wireless service plan. You are responsible for any charges from your mobile carrier.

How to Opt Out

You may opt out at any time by replying STOP, END, QUIT, CANCEL, or UNSUBSCRIBE to any message you receive. You will receive a single confirmation message and no further messages will be sent. You may re-subscribe by replying START, YES, or UNSTOP, or by contacting the tool room attendant or HR.

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How to Get Help

Reply HELP or INFO to any message to receive support contact information. You may also contact IPS★ITCS at 1-281-479-4277 or info@theipsgroup.us.

Voluntary Consent

Your consent is voluntary. Declining to receive SMS messages will not affect your employment status, compensation, work assignments, or access to company resources. If you decline, you will receive tool room notifications through alternative channels such as in-person communication, email, or phone.

Privacy and Data Use

Your mobile phone number and SMS activity will be used solely for the purposes of this program and will not be sold, rented, or shared with third parties for marketing purposes. For complete details, refer to the IPS★ITCS Privacy Policy and the SMS Terms & Conditions Policy, both available on the IPS★ITCS website.

Eligibility

To participate in this program, you must be at least 18 years of age, an employee or contractor of D Street Operations / IPS★ITCS, and the authorized user of the mobile phone number you provide.

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Employee Information

Please print clearly.

Employee Full Name	
Employee ID	
Mobile Phone Number	
Mobile Carrier (optional)	
Department / Crew	

Consent Selection

Please check ONE of the following options:

<input type="checkbox"/>	YES — I consent to receive SMS messages. I authorize D Street Operations and IPS★ITCS to send SMS text messages to the mobile phone number provided above for the purposes described in this form. I understand the message types, frequency, opt-out instructions, and rate disclosures stated above. I confirm that I am at least 18 years of age and am the authorized user of the mobile phone number provided.
<input type="checkbox"/>	NO — I decline to receive SMS messages. I understand that declining will not affect my employment status, compensation, or access to company resources. I will receive tool room notifications through alternative channels (in-person, email, or phone).

Signatures

By signing below, the employee acknowledges that they have read and understood the disclosures above and that their selection accurately reflects their preference. The HR / Onboarding Representative confirms the employee's identity and the receipt of this signed form.

Employee Signature	Date
HR / Onboarding Representative	Date

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For Internal Use: *This signed form must be retained in the employee's personnel file. The opt-in or opt-out status must also be recorded in the SMS Opt-In field of the employee database. A copy of this form may be provided to the employee upon request.*

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